

Document Form Contract

NAME: _____

ADDRESS: _____

TEL #: _____ EMAIL: _____

DATE OF REQUEST: _____ DATE REQUIRED: _____

LISTING DETAILS:

STRATA PLAN #: _____ UNIT #: _____ STRATA LOT #: _____

OWNER(S) NAME: _____

DOCUMENT(S) REQUESTED:

Form B Bylaws Site Plan Financial Statements Engineers Report

Minutes for the period: (Inc. AGMs / SGMs): _____ to _____

Other Information Requested: _____

COSTS: **Form B - \$35.00 plus GST** **Other documents - \$0.25 per page plus GST****Your documents will be ready for pick-up 7 business days from the date we receive this information, pursuant to Section 59 of the Strata Property Act, unless specified otherwise below.**If you would like these forms on a **RUSH** basis, please specify: **RUSH Costs below.****ONE BUSINESS DAY** - Cost \$350.00
(24 hours from receipt of form)**TWO BUSINESS DAY** - Cost \$275.00
(48 hours from receipt of form)**3 to 4 business days** - Cost \$200.00**5 to 6 business days** - Cost \$175.00**DELIVERY OPTIONS:** Mail (Postage Fees Applicable) Email (Complimentary)

Pick up at our Office: (\$10.00 service fee)

Please Note: Rush Fees indicated are binding and are in **addition** to the costs of providing the forms and copies.
We accept credit cards (Visa/Mastercard), and cheque for payment.

CREDIT CARD #: _____ EXPIRY DATE: _____ CVV: _____

I agree to pay the fees as specified:

NAME: _____ SIGNATURE: _____ DATE: _____

Please email your request to: info@assertivenorthwest.com